

Detroit Lakes Public Schools



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Educational Excellence for All

DATE: July, 2023
TO: Detroit Lakes Home School Instructors
FROM: Debbie Janzen, Multi-Program District Assistant
RE: Reporting Responsibilities and Non-public Pupil Aids for 2023-24 School Year

The 2023-24 school year is approaching. We're busy preparing for the new year, as I am sure you are. Please don't hesitate to contact me (djanzen@detlakes.k12.mn.us or 218-847-9271) if you have any questions regarding your non-public school reporting responsibilities or textbook and testing reimbursement requests using non-public textbook monies. Enclosed are forms to complete for the upcoming school year.

Homeschool Initial Report and/or Letter of Intent to Continue Homeschooling. This information is used to complete the Compulsory Instruction Compliance Report required to satisfy the reporting requirements of the compulsory instruction law, MN Statutes 120A.22 – 120A.26. Please return the applicable form to the office of the Superintendent at the Detroit Lakes Public School district by **October 1, 2023.**

Pupil Request Forms for Textbook, Health, Counseling Aid/Services: To be completed and filed at the non-public school on behalf of the student no later than **September 15, 2023.**

Student Report For Aids to Nonpublic Students (ED 01650-26): Pupil Request Forms signed on or before the September 15 deadline, must be summarized and submitted to the office of the Superintendent at the Detroit Lakes Public School district by **October 1, 2023.**

The authorized rates of entitlement for 2023-24 school year are as follows:

- Textbooks, Standardized Tests &
Individualized Instruction Materials.....\$ 95.69
- Pupil Health Services.....\$ 85.30
Secondary Pupil Guidance
- & Counseling Services.....\$ 317.11

NonPublic Requests for Reimbursement

Please submit requests for reimbursement no later than May 1, 2024.
(See attached specific instructions prior to submitting these for reimbursement.)

If a student has special education needs (or needs assessment to determine if there is a need for services), those services are provided through Detroit Lakes Public Schools at no charge to your family. If you suspect your child/student of having a disability, have questions regarding the process for receiving support or are interested in beginning or continuing the process of implementing a special education plan for your child, please contact Karen Nudell at 218-844-4760 or email knudell@detlakes.k12.mn.us.

Sincerely,

Debbie Janzen
Multi-Program District Assistant